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(CLASSIFICATION)

Executive Secretary  
64-263

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**OFFICE OF THE DIRECTOR**

16 JAN 1961

Action Memorandum No. \_\_\_\_\_

Date 10 January 1961

TO : General Counsel

SUBJECT : Collection of Materials for the John F. Kennedy Library

REFERENCE:

The General Counsel is charged with the responsibility for representing the Agency in regard to the collection of materials for the John F. Kennedy Library. The General Counsel will work with the coordinating committee which has been appointed for this purpose and will insure both that the materials appropriate for the library are made available to it, and that those materials which for security considerations must be withheld are properly protected. General Counsel will coordinate his activities with the appropriate units of the Agency.

((signed), Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive Director

cc: DD/I  
DD/P  
DD/S  
DD/S&T  
Inspector General

LBK:drm

Distribution: O&1-Addressee; 5-as above; 1-ER; 1-ExDir  
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